

**Checklist for long stay family reunion applications with a non-citizen
of a European Member state nor of the EEA – Art 10**
Note that only spouses and children under 18 can apply
与非欧盟成员国公民家庭团聚签证申请审核表(配偶与 18 岁以下子女)

Name: _____ (姓名) Passport Number: _____ (护照号)	Purpose of Visit: _____ (访问目的) Group No. if relevant: _____ (团号, 如有)
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	Nr		
VISA Fee (签证费)		1512	NAME OF TRAVEL AGENT 代理名称
Service Fee (服务费)		180	ADDRESS 地址
Legalization Fee (公证费)		84	
Legalization Service Fee (公证服务费)		20	TEL/电话
Courier Fee (If any) 快递费 (如选)			T O T A L
Other Fees (其他费用)			

		Yes /有?	No/ If not, why not? 没有? 如没 有, 注明原因	Legali- zation Fee 公证费	Legali- zation Service Fee 公证 服务费	For official use: dox present ?
1.	Valid passport with validity of at least 12 months at the time of application and should contain at least 3 empty pages					
2.	Two copies of your passport (the empty pages don't need to be copied)					
3.	Two completed and signed application forms					
4.	On each form, a 2-inch recent passport size photographs should be affixed					
5.	Two copies of your Chinese identity card or two copies of your residence permit (for foreigner)					
6.	Two copies of the spouse's/parents'/child's residence permit in Belgium. This document can be obtained from the relevant municipality.					
7.	Temporary residence card (if any)					
8.	A notarized certificate of good conduct together with a translation. In case you resided in a foreign country during the latest year, you should moreover submit a certificate issued by the relevant authorities of that foreign country					

9.	<p>Proof of family relationship: (+ two copies for each document):</p> <p>Spouse:</p> <ul style="list-style-type: none"> ✓ Your marriage certificate: i.e. a true certified copy in the notarized form of your red marriage booklet ✓ Your notarized birth certificate mentioning the name of both parents ✓ In case of divorce or widowhood: Your notarized certificate of divorce / death <p>Partner of a registered partnership:</p> <ul style="list-style-type: none"> ✓ Your registered partnership certificate ✓ Your notarized birth certificate mentioning the name of both parents ✓ A notarized certificate confirming that you are unmarried ✓ Certificate issued by the city hall in Belgium confirming the marital status of your partner in Belgium ✓ In case of divorce or widowhood: Your notarized certificate of divorce / death^(*) ✓ Evidence of the long-lasting relationship between applicant and her/his Belgian partner (photos, letters, e-mails, phone cards, declaration by friends, etc.). This relation must be at least 2 year long (one year in some case) and the partners have to prove that they have been at least 3 times together during the last year, with a minimum of 45 days in total ✓ A letter of guarantee (in the prescribed form "tenlasteneming van een partner die in concubinaat samenleeft" – "engagement de prise en charge d'un partenaire concubine") signed by the partner residing in Belgium or of Belgian nationality (in case he/she is NOT residing in Belgium). This document can be obtained from the guarantor's municipality (or a Belgian mission abroad) where he has to be certified. It is valid during 6 months after his signature. A letter of guarantee of the Embassy of China in Belgium is NOT valid. <p>Children until the age of 18 years old:</p> <ul style="list-style-type: none"> ✓ A notarized birth certificate mentioning the name of both parents ✓ A notarized certificate confirming that the child is unmarried ✓ In case the parents are divorced: a true certified (notarized) copy of the divorce decision mentioning to whom of the parents the full guardianship was entrusted ✓ A notarized authorization from the parent, stating that the child can permanently leave ✓ In case the child was adopted, a notarized adoption certificate ✓ In case a parent has deceased: a notarized death certificate 					
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	<p>Disabled children more than 18 years old: ✓ All documents required for the children until the age of 18 years old ✓ A medical certificate signed and stamped by one of the designated hospitals confirming the fact that, due to his disability, the child can not maintain to his own needs. The proof that the joined person has a personal, regular stable and sufficient income</p> <p>Father / mother of an unaccompanied child who is recognize as a refugee: ✓ A notarized certificate proving your blood relationship with the joined child (*) ✓ The proof that the joined child is recognized as an accompanied child refugee and is under guardianship.</p>					
10.	A medical certificate (this is valid only 6 months from date of issuance). The specific form should be picked up at a diplomatic mission and must be signed and stamped by one of the designated hospitals					
11.	The proof that the joined person has a medical insurance valid for Belgium for himself and all his family's members. (exemption for father / mother joining the unaccompanied son / daughter who is recognized refugee since less then one year)					
12.	Your plane ticket reservation with all flights confirmed + 1 copy					
13.	Two envelopes with family name, first name, address and ZIP code in Chinese and your telephone number.					
14.	One form confirming your preference regarding the language to be used for the answer.					

Chinese notarized certificates have to be authenticated by the relevant Foreign Affairs Bureau of your province before being authenticated by the Embassy / Consulate General of Belgium. They should not be older than six months.

The applicant acknowledges that he has provided the documents here above marked as submitted and that he has been informed that some other documents might be requested by the Belgian Embassy / Consulate General.

申请人知道他已递交以上标记出的材料并已被通知比利时大使馆或领事馆可能还需要其他材料。

Name & Signature of Inquiry Officer (资料审核员签名)

Date/日期:

Applicant's Signature (申请人签名)