

Checklist for a long sojourn visa (A.S.P.) for Belgium for a permit to exercise an independent activity in Belgium (as an employer)
经营公司（作为雇主）签证申请审核表

Name: _____ (姓名) Passport Number: _____ (护照号)	Purpose of Visit: _____ (访问目的) Group No. if relevant: _____ (团号, 如有)
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	Nr			
VISA Fee (签证费)		1512		NAME OF TRAVEL AGENT 代理名称
Service Fee (服务费)		180		ADDRESS 地址
Legalization Fee (公证费)		84		
Legalization Service Fee (公证服务费)		20		TEL/电话
Courier Fee (If any) 快递费 (如选)				T O T A L
Other Fees (其他费用)				

		Yes /有?	No/ If not, why not? 没有? 如没有, 注明原因	Legali- zation Fee 公证费	Legali- zation Service Fee 公证服务费	For official use: dox present ?
1.	Valid passport with validity of at least 12 months at the time of application and should contain at least 3 empty pages					
2.	Two copies of your passport (the empty pages don't need to be copied)					
3.	Four completed and signed application forms					
4.	On each form, a 2-inch recent passport size photographs should be affixed					
5.	Two copies of your Chinese identity card and temporary residence card (if any) or of your residence permit (for foreigner)					
6.	An original medical certificate valid 6 months, to be signed and stamped by one of the approved hospital, together with two copies					
7.	Two application forms "Demande de carte professionnelle pour étranger" – "Aanvraag voor beroepskaart voor vreemdelingen" – forms available on request. + 2 copies					
8.	Your curriculum vitae + 2 copies					
9.	Certified copy of your qualification(s) + 2 copies					
10.	Documents confirming your professional activities e.g. creation of a company (published in the Moniteur Belge / Belgisch Staatsblad) or documents related to the purchase or rental of offices. + 2 copies					

11.	If applicable, a complete identity, telephone number and address of your associate in Belgium. State the family relationship with him (her) if any. + 2 copies					
12.	Professional references and letters of recommendation + 2 copies					
13.	A letter describing and justifying the professional activity that you wish to exercise in Belgium + 2 copies					
14.	A notarized certificate of good conduct together with a translation. In case you resided in a foreign country during the latest year, you should moreover submit a certificate issued by the relevant authorities of that foreign country.					
15.	Your plane ticket reservation with all flights confirmed + 1 copy					
16.	Two envelopes with family name, first name, address and ZIP code in Chinese and your telephone number.					
17.	One form confirming your preference regarding the language to be used for the answer.					

Chinese notarized certificates have to be authenticated by the relevant Foreign Affairs Bureau of your province before being authenticated by the Embassy / Consulate General of Belgium. They should not be older than six months.

The applicant acknowledges that he has provided the documents here above marked as submitted and that he has been informed that some other documents might be requested by the Belgian Embassy / Consulate General.

申请人知道他已递交以上标记出的材料并已被通知比利时大使馆或领事馆可能还需要其他材料。

Name & Signature of Inquiry Officer (资料审核员签名)

Date/日期:

Applicant's Signature (申请人签名)