

## Checklist for a long-sojourn visa for studying in Belgium applications

### 留学签证申请审核表

Name: _____ (姓名) Passport Number: _____ (护照号)	Purpose of Visit: _____ (访问目的) Group No. if relevant: _____ (团号, 如有)
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	Nr			
VISA Fee (签证费)		1512		NAME OF TRAVEL AGENT 代理名称
Service Fee (服务费)		180		ADDRESS 地址
Legalization Fee (公证费)		84		
Legalization Service Fee (公证服务费)		20		TEL/电话
Courier Fee (If any) 快递费 (如选)				<b>TOTAL</b>
Other Fees (其他费用)				

		Yes /有?	No/ If not, why not? 没有? 如没有, 注明原因	Legali- zation Fee 公证费	Legali- zation Service Fee 公证服务费	For official use: dox present ?
1.	Valid passport with validity of at least 12 months at the time of application and should contain at least 3 empty pages					
2.	Two copies of your passport (the empty pages don't need to be copied)					
3.	Two completed and signed application forms					
4.	On each form, a 2-inch recent passport size photographs should be affixed					
5.	Two copies of your Chinese identity card and temporary residence card (if any) or of your residence permit (for foreigner)					
6.	A medical certificate of the applicant, valid 6 months, to be signed and stamped by one of the approved hospital, together with two copies					
7.	A notarized certificate of good conduct together with a translation (in case the applicant is 21 years of age or older). In case you have resided in a foreign country during the latest year, you should moreover submit a certificate issued by the relevant authorities of that foreign country. + 2 copies					
8.	A certificate of enrolment from a Belgian university or institution of higher education, organized, recognized or subsidized by the Belgian public authorities. This certificate is mandatory even in case you intend to take a language course prior to starting your studies. For the latter course, a certificate of enrolment is also to be submitted + 2 copies					

9.	A notarized certificate of your diploma / degree, or proof of study at a Chinese university or institution of higher education in the notarized form + 2 copies					
10.	An <b>APS certificate</b> issued by the Cultural section of the German Embassy in Beijing + 2 copies					
11.	<b><i>Only in case of enrollment by an institute of higher education depending on the Flemish Community.</i></b> You should prove that you have passed the university entrance exam of China and are entitled to study in a Chinese university or institution of higher education (for example, certificate of enrolment from a Chinese university, university diploma, or proof of study at university). The document should be submitted in the notarized form + 2 copies					
12.	<b><i>Only in case of enrolment by a French-speaking institute of higher education for a full 4-year cycle.</i></b> Proof of the timely - between 15.11 and 15.07 of the academic year preceding the year for which you enroll - deposit of a request of equivalence of your Chinese high school diploma + 2 copies					
13.	(If possible) Certificates of foreign language studies. The certificates should be submitted in the notarized form.					
14.	<b>(Important)</b> A comprehensive written statement outlining your study project in Belgium, your career perspectives after completion of your studies and a formal commitment to return to China upon completion or early termination of your studies					
15.	Your plane ticket reservation with all flights confirmed + 1 copy					

16.	<p>Proof of your financial support:</p> <p>A/ Proper <b>proof of the scholarship</b> you have been or will be granted.</p> <p style="text-align: center;"><b>OR</b></p> <p>B/ Proof of your <b>personal ability</b> to finance your studies: It can be the proof of your personal and regular incomes (example: real estate, stock and share incomes, ...) or by a statement from the <b>Fortis Bank</b> in Belgium, proving that you have opened an account under your name and have deposited minimum €6.828 in this account. In case of study in Belgium for less than 1 year, the deposit should be at least €569/month X duration of study</p> <p style="text-align: center;"><b>OR</b></p> <p>C/ Proof that a <b>guarantor</b> support you:</p> <p>➤ If the guarantor is a <u>Belgian national or has a permanent residence permit in Belgium</u>, he has to provide:</p> <ol style="list-style-type: none"> <li>1) A letter of guarantee (in the prescribed form – annex 32) by your guarantor. This document can be obtained from the guarantor's municipality in Belgium and has to be certified by the municipality. This document is valid during 6 months after signature.</li> <li>2) A certificate of registration issued to the guarantor by the municipality in Belgium; a photocopy of the guarantor's identity card / passport.</li> <li>3) Proof of the solvency of the guarantor (bank account statement / salary sheet / tax paper). Proven monthly income should be at least €750 + €569 for the student + €150 for each dependant family member.</li> <li>4) It's recommended to provide a certificate of the composition of the guarantor's family.</li> </ol> <p>These should all be original documents.</p> <p>➤ If the guarantor is <u>residing in China or in a foreign country</u>, he has to provide:</p> <ol style="list-style-type: none"> <li>1) A letter of guarantee (in the prescribed form – annex 32) by your guarantor. If the guarantor is residing in China, he is required to present himself at the Embassy / Consulate to sign the letter of guarantee and have his signature legalized. If the guarantor is residing in a foreign country, this document can be obtained from the diplomatic or consular mission of Belgium in this country and has to be certified by that mission. This document is valid during 6 months after signature.</li> <li>2) A photocopy of the guarantor's identity card.</li> <li>3) Proof of the solvency of the guarantor: bank account statement for the last 3 months / salary sheet / tax paper – translated and notarized (*). The monthly income should be at least (the equivalent of) €750 + €569 for the student + €150 for each dependant family member.</li> </ol>					
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17	Two envelopes with family name, first name, address and ZIP code in Chinese and your telephone number.					
18	One form confirming your preference regarding the language to be used for the answer.					

Chinese notarized certificates have to be authenticated by the relevant Foreign Affairs Bureau of your province before being authenticated by the Embassy / Consulate General of Belgium. They should not be older than six months.

The applicant acknowledges that he has provided the documents here above marked as submitted and that he has been informed that some other documents might be requested by the Belgian Embassy / Consulate General.

申请人知道他已递交以上标记出的材料并已被通知比利时大使馆或领事馆可能还需要其他材料。

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Name & Signature of Inquiry Officer (资料审核员签名)

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Date/日期:

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Applicant's Signature (申请人签名)